



NEHAWU

National Education Health & Allied Workers Union

OFFICE OF THE SECRETARIAT

E-Mail: SecretariatPA@nehawu.org.za

Head Office
33 Hoofd Street, Braamark
Braamfontein, 2001
P.O. Box 10812
Johannesburg, 2000

Tel: (011) 833-2902
Fax: (011) 833-0757

Website: www.nehawu.org.za

Location: Head Office	Date: 12 September 2024
Province: Gauteng	
Job Title: International Relations Officer	
Service Centre: International Relations	
Reporting to: Head of International Relations	

Main Purpose: To oversee the implementation of union international policy through conducting research, initiating and implementing campaigns focusing on African, European, Asian and American continents.

Key Performance Areas:

- To facilitate the implementation of the union's international policy in building class consciousness of our members on proletarian international working class solidarity;
- To conduct relevant research on the trade union movement in Europe, Asia and North America and our relations to these;
- To identify, develop and implement international solidarity campaigns in response to international appeals and against attacks on workers and their rights in Europe, Asia and North America;
- To mobilise other social forces as form of building a strong international class solidarity network;
- To develop and sustain new relations with similar international unions and to strengthen existing relations through facilitating the signing of cooperation agreements and projects that promote collaborative efforts and exchange programmes;
- To represent the union through disseminating its views on international issues on international platforms;
- To network in order to communicate and locate the union ideas central to decisions in the international trade union for public service workers and their struggles;
- To assist in the development of structures at all levels of the union that will strengthen and deepen the union's commitment to working class internationalism;
- To work seamlessly with other Service Centres on the development and delivery of our international obligations.
- To write regular reports and accounts for the department on all matters related to your functions in International Service Centre;
- To conduct training, write documents, develop publications, speakers' notes in furtherance of union international relations objectives.
- To attend meetings, seminars and conferences related to the union's international work and to champion, promote and safeguard the image of the union abroad as a progressive and militant class oriented trade union; and,
- To coordinate all logistics for international activities such as meetings, visits, workshops, seminars and conferences.



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Competencies and Skills required:

Individuals meeting the following criteria are to apply:

- Grade 12 or equivalent;
- Post-matric qualification in international relations/PR/Communications majoring in languages will be an added advantage;
- A minimum of 2 years of experience in a similar environment;
- Good verbal and written communication skills;
- Research and presentations skills;
- Project Management Skills
- Analytical Skills
- Marxist Philosophy Basics; and,
- Valid Driver's License

Remuneration:

- Salary is based on Nehawu Salary Grading System
- Provident Fund;
- Medical Aid
- Housing Subsidy (subject to union criteria)
- Membership of the NEHAWU Group Schemes
- 13th Cheque

Applications:

Applications, especially female are now invited from suitably qualified individuals to send their C.Vs with at least two references, identity document and copies of qualifications to the following address:

33 Hoofd Street
3rd Floor
Braampark Office Park Building
Braamfontein, Johannesburg,
2107

Email Address: SecretariatPA@nehawu.org.za

Tel No: (011) 833 2902

Fax No: (011) 833 0757

CLOSING DATE:

Closing date for the applications is on the **25 September 2024**.